

Meeting: **Cabinet**
Date: **22 March 2023**
Time: **5.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Please note there will be 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 7 - 14)**

To consider and approve, as a correct record, the minutes of the meeting

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

held on 22 February 2023.

4. **Oportunitas Limited - Progress report 2022/23 and Business Plan 2023/24 (Pages 15 - 40)**

This report proposes a Business Plan from the Board of Oportunitas Ltd (“the company”) covering its activities through to 31 March 2024. The report also provides a financial update for 2022/23. The report meets the requirement contained in the Shareholder’s agreement between the company and the Council.

5. **District, Parish and Town Council Elections - Kent scale of election fees (Pages 41 - 50)**

This report sets out the annual changes to the Kent scale of election fees of Folkestone & Hythe’s Returning Officer to undertake the arrangements for managing and conducting district, parish and town council elections from 01 April 2023.

6. **2021-22 Annual Equality Report (Pages 51 - 100)**

The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report is therefore presented for consideration and approval prior to publication.

7. **Quarter 3 performance monitoring report 2022/23 (Pages 101 - 132)**

This report provides an update on the Council’s performance for the third quarter of the year covering 1st October 2022 – 31st December 2022. The report enables the Council to assess progress against the approved key performance indicators arising from the Council’s new Corporate Action Plan.

Key performance indicators will be monitored during 2022-23 and reported to CLT and Members quarterly.

8. **Review of Risk Management Policy & Strategy and Corporate Risk Register (Pages 133 - 166)**

This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet. The Policy & Strategy provides a framework for the management of risk by Officers and Members.

This report also provides Cabinet with an updated Corporate Risk Register, as considered by the Audit and Governance Committee on 15 March 2023.

9. **Local Authority Housing Fund (Pages 167 - 170)**

The Government has provisionally offered the Council £1.2m of Local Authority Housing Fund (LAHF) grant, to facilitate the purchase of ten

properties to temporarily accommodate Ukrainian and Afghan refugees in the district. The timeframe for the Council to confirm it wishes to accept the grant funding is very short. The Cabinet Member for Housing and Special Projects took an individual member decision and agreed that the Council should submit a non-binding Memorandum of Understanding to the Government by their deadline of 15 March 2023.

10. **FHDC Response to KCC Community Services Public Consultation (Pages 171 - 252)**

On 17th January 2023 KCC opened a public consultation on the closure of KCC buildings housing Children's Centres and Youth Hubs, Public Health Services for Children and Families, Community Services for Adults with Learning Disabilities, Community Learning and Skills (Adult Education), and Gateways. The public document on KCCs website shows the county-wide proposals for closures and repurposing of sites. A bespoke Folkestone and Hythe version was sent to the Council with a letter on 10th January 2023. Informal Cabinet requested a member briefing from KCC which was held on 9th February 2023 on how the proposals had been reached and impact on the district. This report sets out some key points relating to this consultation. FHDC's formal response back to KCC on the proposals is due 26th March 2023.

11. **Community Infrastructure Levy (CIL): Proposed adoption of the Council's Modified CIL Charging Schedule (Pages 253 - 260)**

The council adopted the Core Strategy Review (CSR) in March 2022, and so it has been necessary for the council to amend the adopted CIL Charging Schedule to bring it 'in step' with the adopted CSR, as well as amendments to the CIL Regulations.

The Community Infrastructure Levy (CIL) Regulations (2010) as amended, outlines the process for establishing a CIL scheme in an area. At its meeting of 20th July 2022, the Cabinet approved publication of the Draft Charging Schedule and associated documents for consultation (and public consultation took place between 22 August and 3 October 2022), and authorised the Council to submit the DCS and associated documents to the appointed external Examiner for independent examination in accordance with the CIL Regulations 2010 (as amended). The DCS was submitted for external Examination in November 2022, and the Examiner's report was received in February 2023.